

Per Diem Substitute

REPORTS TO: Principal

CLASSIFICATION: Non-Exempt

Position Summary: A Bachelor's Degree in Education, or in a relevant subject area is required. Prior substitute teaching experience is preferred. The Substitute Teacher provides student services to those students enrolled at Health Sciences Charter School on an as needed basis; ensuring the effective completion of the existing curriculum they are responsible for through lectures, discussions, class activities, demonstrations and other creative forms of education while establishing and enforcing rules for maintaining order throughout the educational process. The teacher will work collectively in a Professional Learning Community (PLC).

Responsibilities:

1. Will bring a diverse perspective when working with students, parents, colleagues, and PLC members.
2. Ability to work professionally in an urban youth learning environment.
3. Instruct students effectively through lectures, discussions, class activities, demonstrations and other creative forms of education of the curriculum their courses require and maintain a balance of these different educational strategies.
4. Establish and enforce rules of classroom conduct throughout the educational process. Enforce all administrative policies and rules governing the students.
5. Other duties as assigned and requested.

Qualifications:

- Bachelor's Degree

Must be able to frequently:

- Repeat the same motions
- Sit for long periods of time.
- Able to communicate verbally.

Moderate to occasional:

- Lifting (1-10 pounds), walking.